

DINA NABIL IBRAHIM RAMDAN

DR.MAHMOUD IBRAHIM ST. • NASR CITY
01285245006• D.NABIL @SHA.EDU.EG.COM



PERSONAL INFORMATION

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|---|-----------------|----------------|
| 1 | Date of birth: | NOV 24 11 1988 |
| 2 | Place of birth: | CAIRO , EGYPT |
| 3 | Marital status: | Divorced |
| 4 | Nationality: | Egyptian |

OBJECTIVE

I am willing to give total support to your esteemed entity in order to achieve its goals and create mutual benefits that would add to one's character and career.

EDUCATION

- [2003 -2005] [Had my secondary education at Abo zahra islamic School, Cairo Governorate, Egypt]
- [2010-Graduated] [Higher Institute of Engineering, El Shorouk Academy]
- Grade = Very Good
- Graduation project = Excellent
- 2018 (Master Degree in Environmental Engineering) [Environmental Studies and Research Institute, ain shams University, cairo]
- Worked at Al Shorouk Academy since 2010

INTERPERSONAL SKILLS

- 1 Quick Learner.
- 2 Problem Solver.
- 3 Result-oriented.
- 4 Moderation Skills.
- 5 Interviewing Skills.
- 6 Negotiation Skills.
- 7 Communication Skills.
- 8 Presentation Skills.
- 9 Research Skills

COMPUTER SKILLS

- 1 Excellent in Windows (XP, Vista, 7) and Internet.
- 2 Excellent in Microsoft Office (Especially Word, PowerPoint, Excel, and Outlook).
- 3 Very good in Autocad , Photoshop.

EXPERIENCE

- 1- **Trained in El Hlwany Office (AUTOCAD AND ARCHITECTURAL DESIGN)**
- 2- **Worked at El Shourk Academy from 2010 until now.**

LANGUAGES

- 1 **Arabic (Standard, Qur'anic and Familiar Arabic):** Mother Tongue.
- 2 **English:** very good

INTERESTS AND HOBBIES

- 1 Reading in different domains
- 2 travelling
- 3 Learning Languages.